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26 September 1952

PROFESSIONAL SELECTION PANEL

Agenda for the 3rd Meeting

10:00 A. M. Wednesday, 1 October 1952, Room 117, North Building

1. Approval of Minutes of 2nd Meeting. (Previously distributed).
2. Clarification and further definition of the Panel's function, scope of responsibility and methods of operation.
 - a. Consideration of subcommittee's report on functional responsibilities of the Panel. ("Statement of Proposed Functional Responsibilities of the Professional Selection Panel", attached).
 - b. Consideration of current personnel selection procedures. (Statements by AD's and Staff Chiefs, attached).
 - c. Consideration of problems which would be inherent in staff agent selection by the Panel (Mr. [REDACTED])

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7 October 1952

PROFESSIONAL SELECTION PANEL

Minutes of the 3rd Meeting

3 October 1952, Room 117, North Building, 10:00 A.M.

Present: Messrs. [REDACTED], Chairman
[REDACTED] ONE
[REDACTED] FI
[REDACTED] PP
[REDACTED] DCI

Messrs. Baird, OIR
[REDACTED] I&SO
[REDACTED] Personnel
Tietjen, Medical
[REDACTED], Secretary

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1. The minutes of the previous meeting were approved without change.
2. The Chairman introduced Mr. [REDACTED] as the regular secretary of the Panel.

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3. There was considerable discussion of the statement of "Proposed Functional Responsibilities of the Professional Selection Panel" as presented and recommended for adoption by the subcommittee consisting of Mr. [REDACTED]. The Panel agreed to modification of paragraphs 1, 2 and 3 of the statement and agreed also to eliminate paragraph 4 of the statement. The Panel approved unanimously the following statement of proposed functional responsibilities for the Professional Selection Panel:

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"Subject to policies approved by the Director of Central Intelligence and the CIA Career Service Board, the Professional Selection Panel shall:

- "1. Insure the establishment and adoption of standards for the selection and retention of all candidates for professional positions in CIA.
- "2. Monitor the application by responsible offices of approved selection standards. This may include, at the discretion of the Panel, a review, for final approval on behalf of the Agency, of all proposed personnel actions on candidates for appointment and assignment to professional positions.

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- "3. Arbitrate controversies between operating offices and administrative offices arising from a dispute over the qualification of a candidate for professional employment."

Recognizing that this represents a modification of the Panel's functional responsibilities as outlined in the Final Report of the Career Service Committee, the Panel agreed to consider at its next meeting the presentation of the proposal for consideration by the CIA Career Service Board.

4. There was some discussion concerning the definition of "professional positions" and their identification throughout the Agency. The Panel agreed to continue consideration of this question at its next meeting and to reconsider the definition of professional positions approved by the CIA Career Service Board at its first meeting.

5. The meeting adjourned at 12:00 noon with the understanding that the next meeting would be held on Friday, 10 October, at 10:00 A. M.*

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Secretary.

CDS/P:JJC:lc (7 October 1952)

Distribution:

Members and Advisors of the Professional Selection Panel
Members of the CIA Career Service Board

*NOTE: The time of the next meeting was later postponed until Monday, 13 October 1952.

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